

ERASMUS+ PROGRAMME

4th ERASMUS+ STAFF TRAINING WEEK

Athens, 20 – 24 June 2016

Invitation

The Athens University of Economics and Business (AUEB) has the pleasure to invite you to its 4th Erasmus+ Staff Training Week in the framework of the Erasmus+ Programme which will take place at AUEB from 20 to 24 June 2016.

The 5-day programme includes round table discussions, presentations and cultural/social events. The main aim is peer-learning, networking, transfer of knowledge and sharing of experience and best practice among colleagues from partner and non-partner institutions from EU and non-EU countries. The participants will have the opportunity to get to know our University, acquire information on how we work for our exchange programmes and other international activities while they will also meet their contact persons per department, if they wish to do so. In the context of cultural activities a guided tour to the historical centre of the City of Athens, a visit to the Parthenon and the New Museum of Acropolis will be organized. Our guests are more than welcome to participate.

The maximum number of participants will be 40 and the rule of first-come and first-served will be applied.

There will be no participation fees. Participants can apply at their home institution for an Erasmus+ Staff Training Week Grant and will have to cover all costs related to this mobility. The lunches/coffee-breaks mentioned in the Programme will be offered by AUEB free of charge to all our guests. As far as the participants from the Erasmus+ International Credit Mobility Program are concerned, they will receive their grant from AUEB in accordance with the signed Erasmus+ ICM interinstitutional agreements for 2015-2016.

Regarding accommodation, our University cooperates with 3 hotels which are within 5 min. walking distance from AUEB. The attached forms include all necessary information concerning room rates, facilities, etc. for the 3 proposed hotels. Participants should make their reservation directly to the hotels indicating "AUEB – 4th Erasmus+ Staff Training Week

2016" in order to have the rate agreed. For better organization, the Erasmus+ Office plans to send Erasmus+ students to the hotels in order to escort our guests to AUEB. To this aim, upon confirmation of hotel reservation, an e-mail to Galanaki@aueb.gr would be much appreciated.

Please register by filling in the attached form. The deadline for receiving applications is **Friday 4 June 2016.**

If you have any questions, please, don't hesitate to contact us!

We are looking forward to offering our colleagues a fruitful Erasmus+ Staff Training Week at our University and a nice stay in Athens.

We warmly welcome you!

From the AUEB Erasmus+ Office

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